



*Paramhansa Ramkrishna Maunibaba Shikshan Sanstha's*  
**Anuradha Engineering College, Chikhli**  
Anuradha Nagar, Sakegaon Road, CHIKHLI, Dist. Buldana, Pin-443201 (MS)  
**Internal Quality Assurance Cell (IQAC)**

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**Minutes of 4<sup>th</sup> IQAC meeting**

**Date: 05/05/2017**

**Venue: Conference hall**

**Time: 4.00 PM**

Dr. A. N. Nanhai, Chairman, welcomed all member and presented agenda of meeting

**Item No. 1:- To confirm minutes of previous meeting**

IQAC coordinator read the minutes of previous meeting held on Monday, 06/02/2017 same have been approved by all members.

**Item No. 2:- To approve academic calendar of upcoming session 2017-18**

Request was received from Prof. R. B. Mapari, dean academic for approval of academic calendar for session 2017-18. Committee reviewed the academic calendar and approved it.

**Item No. 3:- Review of faculty evaluation programme**

Faculty evaluation program (FEP) was held from 24<sup>th</sup> April to 2<sup>nd</sup> May, 2017. Prof. V. D. Gurudasani and Prof. R. K. Rajbhure, Coordinators of program submitted the report to committee. The strength and weakness of each participating teaching staff was observed and noted by the panel of judges (experts). The team provided an evaluation sheet showing strength and weakness for each staff along with suggestions and recommendations to get over weaker aspects, to each participating staff. Committee expressed huge satisfaction towards this programme and congratulated to Prof. V. D. Gurudasani and Prof. R. K. Rajbhure.

Action to be taken:- As above

**Item No. 4:- Yoga day celebration**

Healthy students are better learners. Dr. A. N. Nanhai, Chairman IQAC, proposed to celebrate 'YOGA DAY' in grand manner this time. Renowned yoga expert should be called for yoga demonstration and to discuss about importance of yoga to achieve better life physically and mentally. Proposal accepted.

Action to be taken:- To instruct sport/cultural/NSS coordinator.



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**Item No. 5:- Thanking to management for setting the good example of social responsibility**

Institute donated Rs. 20000/- to rural school for purchase of e-learning infrastructure. Committee thanked management for allowing the institute for the said donation. Dr. R. G. Kokate, opined that publicity of such donations should be given so that all staff and students shall feel happiness, proud and get inspired by such noble act.

Action to be taken:- To instruct administration officer accordingly.

**Item No. 6:- Review of students training report**

Prof. P. D. Tupkari, T & P coordinator submitted the report on organization of training program for the students by external agency Gnosis plus Pvt. Ltd. Jalgaon. He explained that students have developed good communication skill and confidence after attending the program. Committee recommended a frequent organization of such programs.

Action to be taken:- To inform T & P coordinator accordingly.

**Item No. 7:- Cleanliness awareness program**

A committee expressed the satisfaction for successfully organizing cleanliness awareness program at Jambhora through NSS. Also, committee appreciated the efforts taken by Prof. Ms. V. R. Tekade (NSS coordinator) for conducting this programme.

Prof. R. B. Mapari, Co-ordinator IQAC, thanked to all members for their presence in meeting.

Meeting ended with permission from chairman.

**Date: 05-05-2017**

**Place: Chikhli**

Prof. R. B. Mapari

**IQAC Coordinator**